Court Oak Road Allotments Association
Committee Meeting
Tuesday 5th September 2017 19:00 hrs
at
Court Oak Road Pub

Attendance
Geoff Garrish, Glenys Nicklin, Andrew Large, Ian Wilson, Derek Payne, Alison Lawson, Astrid Feiß and Georgia Dunn.

Apologies
Marian Stanley and John McQuay.

Minutes of previous meeting 27.06.17 and Matters Arising
Minutes of last meeting accepted by committee members.
Matters arising from minutes are :-
1. Relaying of slabs outside toilet block to take place Monday 30th October 2017. Need to purchase pre mix cement for the laying of slabs.

Chair’s Report
1. Thanks given to all that helped during the open day that made the day a success. Good day reported by members involved. Need to appoint people to specific jobs next open day to avoid potential conflicts.
2. Change to treasurer announced. John McQuay to step down and Georgia Dunn to take over in January 2018. Alison Lawson to assist in the transferring of account data.
3. Georgia Dunn to obtain hard drive to store Court Oak Allotments accounts secure and keep them up to date.
4. Stock taking to take place on 29.10.17 when shop shuts for the winter period. Marion Stanley has offered to help with the stock taking but other volunteers welcome. When next ordering stocks for shed to decide whether to continue with Singletons as prices reasonable but unreliable delivery dates or look for an alternative supplier.

Treasurer’s Report
1. Report sent by John McQuay and received with thanks. Financial report shows Court Oak Allotments are in good order with the account in credit.
Secretary’s Report
1. Reports site running without any problems at present. Dates for rent collection given to members of committee and agreed. Stressed that only rent monies to be collected within the time of 11:00 to 12:00 as stated to avoid any confusion with payments.
2. A tree that was blown down that has resulted in damage to the north-west fence line. Andrew Large to contact Birmingham City Council to undertake repair of damaged fence.

Safety Officer’s Report
1. No concerns reported at this time.
2. To service gardening equipment in the spring with GMB contractors as previously used. However need to empty fuel from equipment to offset any potential damage during storage.

Any Other Business.
1. Advertisement banner for Court Oak Allotments to be mounted on the gable end of the Cooperative shop (permission has been obtained). Members voted to have the background cream colour with green writing. Also details to be put on banner are contact numbers of Birmingham City Council or Allotments office for vacant plots on site. Allotment committee agreed that Geoff Garrish contact printer with above details and order banner and to have it positioned on gable wall.
2. To make a decision whether to order a skip in January 2018 when the site is due to be cleared of debris.
3. A plot holder whose shed that was damaged by a falling tree is to consider claiming compensation from Birmingham City Council and will be informed that he needs to contact BDAC for advice.
4. Open day date provisionally set for 22.07.2018.
5. Geoff Garrish to action repair of gate lock on outside of road leading to gate to allotments. Lock does not work properly and is also used by tenants of Court Oak road.
6. Safety Officer Geoff Garrish will be absent from next meeting and apologies given.

Date of next meeting
Tuesday 16th January 2018 in the Court Oak Pub at 19:00 hrs.