Court Oak Road Allotments Association
Committee Meeting
Tuesday 27th June 2017 19:30 hrs
at
Court Oak Allotments Shed

**Attendance**
Ian Wilson, John McQuay, Andrew Large, Glenys Nicklin, Geoff Garrish, Derek Payne, Alison Lawson and Georgia Dunn.

**Apologies**
Marion Stanley and Astrid Feiß.

**Minutes of previous meeting 06/12/2016 and Matters Arising**
Minutes of last meeting accepted as correct by committee members.

Matters arising from minutes are:

1. Revised opening times of allotment shop accepted and now in operation.
2. There is a more judicious purchasing of Stock items for allotment shop.
3. Septic tank now emptied
4. Marion Stanley has agreed to monitor and clean toilet block
5. A3 poster for advertising court oak allotments has been posted in Quinborne community centre.

**Chair’s report**
No report from Chair as all the allotment is in order with no outstanding issues. However a reminder was given for volunteers for clean up day on 01/07/2017.

**Treasurer’s Report**
Court Oaks accounts discussed along with a print out of Court Oak Road Allotments Association (CORAA) shop and provisional accounts Jan-June 2017. Accepted by committee members that CORAA in good financial position at present. Treasurer stated that court oak allotments in better state than previous year 2016. Four debit cards attached to CORAA bank account were given to Geoff Garrish, Andrew Large, Georgia Dunn and John McQuay.

**Secretary’s’ Report**
Following an inspection of CORAA by Andrew large and Geoff Garrish Birmingham City Council sent eviction notices to two plot holders.

One plot holder due for eviction has begun to clean up plot (strimming) and a building has begun to be erected. Therefore an extension of eviction notice for 28 days will be suggested to the Birmingham City council to ensure all unused building material will be removed from plot.

One plot holder has begun to tidy the plot and the eviction notice will be withdrawn.
Another plot holder has given up the plot and has been requested to hand in the keys a.s.a.p.
Andrew Large has suggested to committee members to set aside four plots on east side of CORAA. The reasons given are that area not fertile enough for cultivation and the badger sett on is one plot. This will help by giving the badgers’ a greater area for foraging as the badger’s normal foraging area has been disrupted. The border fences of the new-build houses have been put very close to badger run resulting in increased badger activity all over the CORAA site. This was seconded by Georgia Dunn and agreed by all committee members and so these three plots will now to be left as a meadow. As some vacancies exist on site it was suggested to contact Pereira Road allotment site to see if any people on their waiting list would be interested in coming to Court Oak. Members agreed to advertise plots ready to let by putting posters on notice board on open day. No green waste should be put into the skip.

**Health and Safety**

1. Not much rubbish on site with glass less of a problem.
2. Dilapidated shed to be removed as it is not good for purpose.
3. Uneven slabs reported outside toilet block as a trip hazard – CORAA committee members to attempt to relay slabs. A notice stating uneven steps is to be erected for open day.

**Open Day Update**

Plan in hand with equipment, table, chairs and cutlery ordered. Open day committee reports that there will be 15 volunteers for open day but more welcome. There are six stalls that will realize £90:00 - £15 per stall.

**Any Other Business.**

A notice to make visitors aware of bees on plot has been erected as requested. Clean up day still 01/07/2017 plus skip. Hopefully untidy plots will be cleared of rubbish with a general tidy of allotment area and hedge trimmed. Need scaled drawing for layout of raised beds and parking for company to assess costs. Need to use Co-op card more often to allow possible funding for raised bed project. Raised beds would allow ease of use for disabled, the elderly and infirm with access for wheel chairs and any mobility aids.

**Date of next meeting - September 5th at 19:00hrs in the Court Oak Pub.**