Court Oak Road Allotments Association
Committee Meeting
Tuesday 12th January 2016 19:30 hrs
at Quinborne Community Centre Ridgacre Road Quinton.

Attendance

1) Apologies
Marion Stanley and Andrew Moseley.

2) Minutes of previous meeting 03/10/2015 and Matters Arising
Minutes of last meeting accepted by committee members.

Matters Arising: -
Awaiting quotes for shipping container steel manufacturer contacted. Cost approx £2000.00 + VAT = £3000.00. Lottery bid for equipment and miscellaneous items the bid suggested to be large (£3000.00) to cover all eventualities. Discussed what items to include e.g. heavy duty cultivator, petrol lawn mower (Flymo) suggested and hedge trimmer / loppers (John to action). Equipment obtained needs training to use or specify user qualified to use and safety equipment to be obtained.

Budget for maintenance yearly review
Discussed the need for chipper and whether to buy or hire?
Also need waterproof containers for dry compounds, shelving and new scales for shed. Proposed Lottery bid of £10,000.00.

Safety Report: Wire fence damaged reported in last meeting now repaired. Timber pile built up on members plot is reported to be still there to chase member to remove.

3) Reports on rent.
Rent collection went well with most rents paid, with 2 evicted for non-payment and some given up. Some plots left but final report awaited from council. A plot holder has paid for a plot but still needs to complete a Tenancy Agreement. The money (£29.50) has not been submitted to the council and is still in our account.

4) Officers’ reports
i) Chair’s report
Dates for maintenance agreed:

- March 13th 10-12 a.m
- July 17th 10-12 a.m
- September 25th 10-12 a.m

The need for skips discussed for the clean up on March 13th and July 17th 2016 10-12 a.m respectively.

ii) Treasurer’s Report

Accounts discussed and accepted by committee. Tennal Lane separation now complete. Bank account in credit could be used to purchase Hedge Trimmer. Shop in credit but need to increase prices to avoid a deficit. Mail drop discussed as some new houses alongside the side are now occupied. To promote sales, increase members and awareness of community shop (cost effective).

iii) Secretary’s Report

Water expenditure remains the same as last year (in budget). On inspection bottom tap needs replacing Andrew Large to undertake job. BDAC meeting to be held at Quinton Allotments in February: Geoff Garrish and John McQuay to attend. Thanks given to Andrew Large for arranging the emptying of the cesspit.

5) Date of 2016 AGM Meeting.

AGM meeting arranged for April 14th 2016 (Thursday) 19:30 – 21:00 hrs. Room to be booked at Quinborne.

6) Feedback from Plot holders

Building materials noticed on one of the plots for shed. To talk to plot holder to inform him that permanent fixtures not allowed on site. Enquiry regarding ponds on allotment as a plot holder has dug a large hole for pond. Ponds allowed but size not clear to find out for next meeting. If pond built a fence will need to be erected around pond to inform plot holder.

7) Any Other Business

A grant for £600.00 received from Persimmon (Builders) to support an Open Day. Also to leaflet new build houses for new membership and to advertise Open Day.

Date of next meeting March 12th 2016 13:00 hrs to be held in The Shed.