Court Oak Road Allotments Association

Committee Meeting
Tuesday 3rd February 7.30pm
Quinborne Community Centre, Ridgacre Road

Inaugural Meeting of the New Association

In Attendance
John McQuay, Treasurer, Andrew Large, Secretary, Geoff Garrish, Site Safety Officer, Marian Stanley, Glynis Nicklin, Alison Lawson, May O’Brien.

Geoff Garrish acted as Chair.

1. Apologies
   None

Andrew Large proposed that we formally co-opt John McCarthy as a Committee Member.

2. Officers Reports
   (i) Chair’s Report
      None

   (ii) Treasurer’s Report
      Until we have feedback from the BDAC there are no financial reports. See item 4.

   (iii) Secretary’s Report
      New Council Management Agreement documents are being signed and we should receive our budget allocation in April. The are a new Council Guidance Documents with information about Data Protection rules. We will include the Site Safety Officers Report in following Agendas.
      The website has been updated showing the new Association
      We still have several plot vacancies.

3. Newsletter
   John McQuay will write an Obituary remembering Alan Harbour, the CORTLAA President, who died just before Christmas.
   We need to include a call for Volunteers to help with site maintenance and a timetable and list of tasks to be completed.
   Shop opening times - Sunday 1st March 2015 depending on the weather.
   New poster will be designed by Geoff with Andrew and Alison to publicise the site and plot vacancies. These will be advertised in local shops and venues.

4. BDAC Mediation of Funds Allocation
   Following the dissolving of the CORTLAA we are still waiting for the BDAC to finalise their review and audit. At the AGM 9/1/2015 their representatives assured us that the audit would take place quickly but we have not heard from them. We need to have funds to start trading in the shop.
Andrew Large proposed that we contact them stating that we intend to use a percentage of our part of the funds (80%) to enable us to purchase stock. The proposal was accepted unanimously. Andrew will action this to notify the BDAC and the Allotments Office.

5 Feedback from Plot holders

Need to follow upon the Anti Crime Prevention grant applied for last year following the break in at COR. John McQuay to action.

Need to apply for a Community Chest grant for a metal container for secure storage. Geoff and John will action this.

6. Any Other Business

None

Date, time and venue for next meeting will be arranged when we hear back from the BDAC re progress on the funds allocation