

**Court Oak Road and Tennial Lane Allotments Association**  
**Honorary President Alan Harbour**  
**Committee Meeting Tuesday 7/2/2012**  
**7:30pm at Quinborne Community Centre**

**Attendance**

John McQuay Treasurer COR, Ian Wilson Chairman COR, Pauline Webb TL, Dave Watkins TL, John Bland COR, May O'Brien COR, John McCarthy COR, Roger Cobley COR, Marian Stanley COR, Joanne Stubbs COR, Glenys Nicklin TL, Andrew Large Secretary TL & COR.

**1) Apologies**

Alan Walsh

**2) Acceptance of Minutes 6/12/2011**

Proposed John McQuay Seconded Pauline Webb, Dave Watkins

**3) Matters Arising**

**(i) Asbestos**

This has been collected up at both sites and awaits disposal. JohnMcQuay has spoken to Adrian Stagg (Council Allotment Official) about a collection but is no further forward. He will speak to him again and will try and obtain the special bags to store it in until collection.

**(ii) Website**

Andrew has made the site and everyone is pleased with it. All the Association paperwork is on the site. There are topical tips for the month. Other information will be added as the site develops.

**(iii) Newsletter**

John McQuay has written the first one and sent it to Andrew to put on the website. It will be available in print as well.

**(iv) Grounds Improvement Sub-Committee**

John McQuay, Andrew Large and Ian Wilson have been speaking to plot holders about maintaining their plots and removing rubbish. The Council Allotment Officials are dealing with some of these issues which have not been resolved by an amicable approach. John Bland and Dave Watkins also volunteered to help with the subcommittee.

**4) Date, Time, Venue and Agenda for the 2012 Annual General Meeting**

***AGM to be on Tuesday April 3rd 2012 at Quinborne  
Community Centre***

Signs to be put on the notice boards at the two sites to inform all plot holders and to get nominations for the committee. Nominations can be put forward at the AGM as well. Agenda to include - Officers Reports, Elections Amendment/s to the Constitution and a General Discussion on suggestions for improvements to the two sites. Feed back is appreciated and also people to volunteer for sub committees and shop duty. It will set the date and time of next Committee Meeting.

**5) Officers' Reports**

**(i) Chairman's Report**

**A Leaflet** advertising the Shop and stock will be delivered to the local area over the next few weeks. We have had difficulties over getting the Water Butts but are

pursuing the contact details from Adrian Stagg and are hoping to get them in the near future. Committee members volunteered to use their vehicles to deliver them to the sites.

### **Rotavator and Strimmer**

Use of this equipment to be a cost £10 a day with 2 stroke petrol supplied along with goggles. Plot holders are advised to wear correct protective clothing and that they use the equipment responsibly. They will be shown how to use the equipment. Ian Wilson will do a leaflet. John Bland volunteered to be the main contact.

### **Damage to the fence at COR**

This is by the gate and needs to be repaired as soon as possible. We may need to refer this to Mohammed Riaz.

### **(ii) Treasurer's Report**

We are slightly better off at this time having gained £ 783 (income over expenditure) which gives us a bank account of £2149. The costs of materials for repairs to the big shed will be covered by Council Allotment Funds. A brass plaque for the Presidents Bench will cost £95. After all expenditure on the President's Bench we are within £2.07 of the budget. Complete details of the accounts to date can be seen on request at the shed on a Sunday morning.

### **(iii) Secretary's Report**

#### **Vacancies**

One plot at Tennial Lane and eight at COR though three of those are promised.

#### **Council Newsletter**

Copies will be posted on the notice board and put on the website.

**Paperwork** due to the council as part of our Management Agreement re hedge trimming and grass cutting will be sent as soon as this is completed.

### **6) Feedback from Plot Holders**

**(i) Court Oak Road** - No problems brought to our notice

**(ii) Tennial Lane** - Misuse of the toilets is a problem, they are not being flushed, using water from water butts, despite signs requesting this. Ian Wilson will do another sign reminding plot holders that there is bucket there expressly for this use.

### **7) Any Other Business**

Report back from Roger Cobley from the Quinton Ward Meeting. Tina Willets is the new Ward Support Officer.

A "**Tidy up Sunday**" has been arranged for the **19th February, start at 10:30**, to clear the litter and brambles from the entrance to the **COR** site. Any Volunteers would be very welcome but bring gloves and tools. Hopefully this clean up will improve the site and show plot holders and visitors that we have pride in our Allotment sites