

Court Oak Road Allotments Association (CORAA)
Annual General Meeting
Wednesday 13th April 2016
7.30pm Quinborne Community Centre

Attendance. 26 plot holders including the present committee.

1. Apologies. Penelope Barratt, Bob and Sandra Lintern

2. Minutes of AGM 9/1/2015 and Matters Arising

Minutes accepted and no Matters Arising

3. Officers Reports

(i) Chair - Ian Wilson

Dates for general plot maintenance are listed on the Newsletter. Please read the Newsletter for up to date information.

Some plots are not being worked so we are checking them. If the plot holders do not cultivate their plots we will speak to them and see if we can help in some way. BCC has sent out the latest Rule Book. Please read it and familiarise yourselves with your responsibilities e.g. maintaining your side of your path/s.

(ii) Secretary - Andrew Large

It has been a quiet year.

The Open Day was successful.

We have kept in budget with our water use.

After some difficulties with contacting the relevant person within the contracted company the cesspit was finally emptied.

A water leak on the main meter has repaired by Severn Trent.

Everyone should have received the BCC Rule Book if you haven't, it might be that you need to update your address, please let the Secretary know.

(iii) Treasurer - John McQuay

The first accounts of the newly formed CORAA have been completed and will be audited. BCC have to have a copy.

In December 2015 Court Oak Road and Tannel Lane Allotments split up following arbitration via BDAC. A separation of funds followed with a sum of £1270.36 being paid to Tannel Lane as a full and final payment of their share of funds.

CORAA has no unrepresented cheques, debtors or creditors.

We have ring fenced funds from BCC and Persimmon, plus Key Fund monies of £2566.82. This money is pre allocated for particular uses. Our free funds amount to £2350.

The shop is well used but we only get small profit from it. Any profits from the shop go to the upkeep of the site. Maintenance and machinery are costly and we need more income to be more efficient so it is proposed that we ask for a yearly £5.00 membership fee from plot holders to allow us to hire skips, pay for petrol and maintain the allotment and equipment.

(iv) Site Safety Officer - Geoff Garrish

Health and Safety inspections take place twice a year. Notes are taken re hazards to be removed or made safe. Broken glass was a big problem. Plot holders are responsible for making their plot safe so two wheelie bins have been provided for the safe disposal of glass. The wheelie bins have been well used and the site is cleaner. Holders are asked to continue to use them.

Next inspection is due in the middle of the year.

The Chairman asked that if holders have a problem with waste on their site to let him or one of the committee know so it can be dealt with.

It was noted that a tree on the perimeter of the site could be a problem. The trees are routinely inspected by a BCC officer who has assessed them to be safe. The trees are the responsibility of the BCC. A note was made to inform the Allotments Officer of our concerns.

Geoff has secured a grant from Persimmon of £600 for the Open Day and is working with John McQuay to secure a Lottery Grant.

4. Election of Officers

(i) Chair - Ian Wilson was re elected

(ii) Secretary - Andrew Large was re elected

(iii) Treasurer - John McQuay was re elected. John said it would have to be his last year as Treasurer.

(iv) Site Safety Officer - Geoff Garrish was re elected

(v) Appointment of an Auditor - Alison Lawson was re elected

(vi) Appointment of a Minutes Secretary - Marian Stanley was re elected

(vii) Election of Committee Members, John McCarthy, Mark Stevens, Glenys Nicklin, May O'Brien, Alison Lawson were re-elected. Georgia Dunn was elected.

Georgia Dunn volunteered to shadow John McQuay to learn about the Treasurer's responsibilities.

Glenys, Astrid and Georgia volunteered to be on the Open Day Sub Committee, (28th August 2016) Meeting to be arranged.

5. Resolutions to Amend the Constitution

None

6. Any Other Business

It was suggested that for the Open Day publicity it would be good if volunteers could deliver leaflets to their street. Having an Open Day is important as it helps us to prove that we are a community amenity and means that we can apply for Lottery and other grants.

7. Date of Next Committee Meeting

Saturday 4th June 2016, 2.30pm in the Allotment Shop.